

RENTAL APPLICATION

1. A non-refundable application fee of \$25 per applicant is required when an application is submitted. All individuals age 18 or over that intend to reside in the property must apply.
2. The applicant must provide their photo ID and proof of social security number before a showing.
3. The applicant must complete the application in full. Put N/A in any areas that do not apply. (Two years of employment and residential history required)

INCOMPLETE APPLICATIONS WILL NOT BE PROCESSED.

4. A hold deposit equal to one month's rent must be paid in full to hold a rental unit. A hold deposit is non-refundable 3 days after approval. **NO UNIT WILL BE HELD WITHOUT A DEPOSIT.**
5. The lease must be signed within 3 days of approval, or the hold deposit will be forfeited.
6. A new application is required after 60 days.

APPLICANT INFORMATION

Full Name _____ Is applicant at least 18 years old? Yes No
Social Security Number _____ Date of Birth _____
Driver's License / ID No. _____ State _____
Home Phone _____ Work Phone _____ Cell Phone _____
Bank/Credit Union _____ Account # _____ Account Type _____
Emergency Contact _____ Relationship _____ Phone _____

RESIDENTIAL INFORMATION *(two year history)*

continued on separate paper

Current Address _____ Own Rent
From _____ to _____ Rent/mortgage \$ _____ /month
Landlord/Mortgage Co. Name _____ Phone _____
Prior Address _____ Own Rent
From _____ to _____ Rent/mortgage \$ _____ /month
Landlord/Mortgage Co. Name _____ Phone _____

EMPLOYMENT INFORMATION *(two year history)*

continued on separate paper

Employer _____ Position _____
Address _____
Phone _____ Supervisor _____
Gross Income \$ _____ /mo. OR \$ _____ /hour for _____ hours per week on average
Employed From _____ To _____
Previous Employer _____ Position _____
Address _____
Phone _____ Supervisor _____
Gross Income \$ _____ /mo. OR \$ _____ /hour for _____ hours per week on average
Employed From _____ To _____

OTHER INCOME

continued on separate paper

Alimony, child support, or separated maintenance income need not be revealed if Applicant does not wish to have it considered as a basis for paying this obligation.
Source _____ Amount _____
Source _____ Amount _____

Applicant Initials _____ Date _____

continue on (LPM106b-052010)

VEHICLE INFORMATION

Make _____ Model _____ Year _____ Color _____ Plate # _____
Make _____ Model _____ Year _____ Color _____ Plate # _____

OTHER OCCUPANTS (Full Name)

Name _____ 18 or older Name _____ 18 or older
Name _____ 18 or older Name _____ 18 or older
Name _____ 18 or older Name _____ 18 or older

PETS

Do you have any pets? No Yes, list and describe: _____

OTHER INFORMATION

Have you ever declared bankruptcy or suffered foreclosure? No Yes
Have you ever been evicted or sued for unpaid rent or damages to leased property? No Yes
Have you ever refused to pay rent for any reason? No Yes
Have you ever been convicted of a felony or misdemeanor? No Yes
Have you been obligated to pay support under an order, on record in Pennsylvania,
since January 1, 1998? No Yes

List the County and the Domestic Relations File or Docket Number _____
Amount \$ _____ Are you delinquent? No Yes

*If you answered "Yes" to any of the above questions, please explain. _____

REFERENCES

Name _____ Phone# _____
Address _____
Name _____ Phone# _____
Address _____

ADDITIONAL COMMENTS

AUTHORIZATION

The applicants authorize Lehman Property Management to obtain any information deemed necessary to evaluate this application. This information may include, but is not limited to, credit reports, criminal history, judgments of record, rental history, verification of employment and salary, employment history, vehicle records and licensing records. LPM may report to the Landlord any information obtained for evaluation of the applicant. The applicants acknowledge that all information in the application is true and correct. The applicants acknowledge that if they present false or incomplete information LPM or the Landlord may reject this application. The applicants understand that giving false or incomplete information may result in forfeiture of any payments made in connection with the Rental Application.

I HAVE READ AND ACKNOWLEDGE THIS PROCEDURE FOR SUBMITTING AN APPLICATION

Applicant _____ Date _____

Lehman Property Management



Employment Verification

Applicant Section (completed by applicant)

Authorization: Applicant authorizes Lehman Property Management to obtain information deemed necessary to evaluate their rental application. This information includes verification of employment, salary, and employment history.

Applicant Name (Print) _____

Applicant Signature _____ Date _____

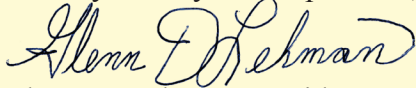
Applicant SSN or Employee ID _____

Lehman Property Management Section (completed by LPM)

Sir or Madam,

_____ has applied to rent from Lehman Property Management and has given your name as a past or present employer. To verify the information provided on the rental application, please provide us the following information. We can be contacted at 717-652-4434 if you have any questions.

Thank you for your cooperation,



Glenn D. Lehman, President
Lehman Property Management

Employer Section (completed by employer)

Company Name _____

Full time Part-time Employment Start Date _____ End Date _____

If part time, hours worked _____ Salary \$ _____ Weekly/Biweekly/Monthly

Phone Number _____ Fax Number _____

Person completing form (Print) _____ Title _____

Person completing form (Signature) _____ Date _____

Return to: **Lehman Property Management**
2740 Penbrook Ave.
Harrisburg, PA 17103
or fax to 717-652-4441

Lehman Property Management



RentCentralPa.com

Landlord Verification

Applicant Section (completed by applicant)

Authorization: Applicant authorizes Lehman Property Management to obtain information deemed necessary to evaluate their rental application. This information includes verification of residence including payment history, relationship with prior landlord, damages to leased property, etc.

Applicant Name (Print) _____

Applicant Signature _____ Date _____

Applicant SSN or Employee ID _____

Lehman Property Management Section (completed by LPM)

Sir or Madam,

_____ has applied to rent from Lehman Property Management and has given your name as a past or present landlord. To verify the information provided on the rental application, please provide us the following information. We can be contacted at 717-652-4434 if you have any questions.

Thank you for your cooperation,

Glenn D. Lehman, President
Lehman Property Management

Landlord Section (completed by landlord)

When did the tenant rent from you? _____

Monthly rent \$ _____ Did tenant pay rent on time? No Yes

Did the tenant make any unreasonable demands or complaints? No Yes, please explain _____

Did they give timely notice? No Yes Reason for leaving _____

Was the unit left in good condition? No Yes

Was the security deposit used to cover damages? No Yes

Where there any particular problems with the tenant? No Yes, please explain _____

Person completing form (Print) _____ Title _____

Person completing form (Signature) _____ Date _____

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